

SilkRoad Recruiting

Release Notes

v2019.5

August 2019

New features and improvements

New features and improvements are summarized here. Need more details? Click [here](#).

Module	Release Note	Key	Salesforce Number
ATS	Users with an Administrator role now see the Jobs page when they log into the ATS. The Home page and the old View Jobs page are now replaced with the newer Jobs page. Admin users also now have a Jobs option in the navigation menu.	OH-35995	
ATS	When creating or editing a job template, you no longer see the EEO-1 Job Category and AAP Job Group fields by default. Those fields now only appear when you select a United States location from the Location drop-down.	OH-38836	
ATS	Two new address text fields, Address Line 1 and Address Line 2, will display on all requisition and jobs pages (create/edit/post/clone). On the ATS Settings page, both the Displayed Job Fields and Displayed Requisition Fields settings show the new address fields in the Location Details section. The fields can also be hidden from the Requisition Approval Email via Email Settings on the ATS Settings page. These new fields are displayed as optional fields by default, allow for up to 100 characters each, and are listed below the existing Country field.	OH-40693	
ATS	The Fee Agencies management section has been removed from the Manage Resources page. Fee Agencies is now an option in the left-hand navigation menu, right under the Manage Resources option. On this new page, ATS users with access to the Administration section in the left-hand navigation menu can manage everything related to Fee Agencies, including the actions below: <ul style="list-style-type: none">• Create new fee agencies• Edit existing fee agencies (by clicking on the fee agency name)• View the job count of the jobs assigned to each agency, (and then quickly view those jobs by clicking on the job count number)• View the resume count of the resumes submitted by each fee agency, (and then quickly view those resumes by clicking on the resume count number)	OH-41954	
ATS	We added a new filter called Fee Agency to the Jobs page. This new filter displays under the existing Recruiting Team filter.	OH-41958	

ATS	<p>We added a new Make Job Count default option to the Save this Search modal on the JOBS page. This new option is now visible when the user clicks the Save Search As button.</p> <p>When the checkbox for that new option is selected, whatever filters and columns have been configured for that search will be the filter & columns that will be shown when the user clicks on the JOBS count on the new Manage Fee Agency page.</p>	OH-41970
ATS	<p>Since we moved the Manage Fee Agencies functionality to a new page, we made some changes to the Manage Resources page.</p> <p>When the user clicks the Add an Alternate Resource button, the Fee Agency option is no longer available in the Select Resource Type dropdown.</p> <p>Also, when the Activated Resources or Deactivated Resources checkbox is selected, the Fee Agency section will no longer display.</p>	OH-41974
ATS	<p>The ability to decide what fields should be locked down/read-only is now user-defined, and is no longer an all-or-nothing type setting. ATS users with access to the Settings page can now decide for each individual field that displays on the Job Template page, whether that field should be editable or read-only when the template is used to create a requisition or a job posting. Select the new Locked Job Template Fields setting, check the box for every field that you want to set as a read-only field, and then click the Save button.</p>	OH-41998
ATS	<p>When the De-activate this location button is clicked on the Location Details page (which is the create/edit company locations page), the system now checks to see if any jobs are associated to that location. If there is at least 1 active job linked to the location, the De-activate this location button is disabled, and a message is displayed to the user notifying them that they will have to re-assign the location for each of the active jobs, before this location can be de-activated. The re-assigning can now be done via the newly available bulk-action on the Jobs page (see OH-42566).</p> <p>If there are only deactivated jobs linked to the location that is going to get deactivated, then the ATS user can continue with the deactivation of the location.</p> <p>However, if the deactivated job is re-activated at some point, we will display a message to the ATS user who is activating the job, that the location that the job is linked to will also be activated again.</p>	OH-42012
ATS	<p>The Close this job? field that displays when moving a candidate to the Hired stage is now a required field. The default option that displays is Select One, forcing the user to select either Yes or No from the dropdown.</p>	OH-42091

ATS	<p>The Take Action drop-down on the new Fee Agencies page now has a Send Email option. This option allows users with access to the new Fee Agencies page to send email to the email address that has been saved for the fee agency directly from this page. When the action is selected, the modal window that displays lists the names of the selected fee agencies, and the user then completes the:</p> <ul style="list-style-type: none"> • Subject • CC • BCC • Email Body <p>The rich-text editor's menu also has a Merge Field button, allowing the user to quickly select from a list of available merge fields that can be added to the email, i.e. Posted Jobs, which will list all the jobs that have been assigned to the fee agency.</p>	OH-42173
ATS	<p>The dialogue boxes in the modal window on the resumes, jobs, and fee agency pages previously said Click continue, which could be confusing because none of the action buttons actually read Continue. Instead, the buttons read Save. With this ticket we are simply changing the button text from Save to Continue.</p>	OH-42191
ATS	<p>Users with access to JobTarget and/or Broadbean will now see a JobTarget and/or a Broadbean button when they navigate to the Jobs page.</p>	OH-42195
ATS	<p>We added the bulk-actions for assigning jobs, and removing jobs, associated with a fee agency using the Take Actions drop-down on the Jobs page. These two new options will allow the user to perform these actions on a maximum of 10 jobs displayed on the jobs search screen.</p>	OH-42358
ATS	<p>With this ticket we made an update to the charts on the Home dashboard, as well as the Candidate Dashboard. When clicking on a specific piece of any chart on those dashboards, the user is now routed to the Jobs or Resumes page, in order to view additional details of the information on those pages.</p>	OH-42464
ATS	<p>The ability to sort by clicking on the column header label is now available for most columns on the Jobs page. The columns that are sortable by clicking on the column header display small up/down arrows next to the column header label. Clicking on the column header once will sort the results in ascending order for that column. Clicking it again will sort the results in descending order. Whenever a column header is clicked for sorting, that option will also be reflected in the filter section, as the Sort By drop-down also displays the selection.</p>	OH-42509

ATS	The ability to sort by clicking on the column header label is now available for most columns on the Resumes page. The columns that are sortable by clicking on the column header display small up/down arrows next to the column header label. Clicking on the column header once will sort the results in ascending order for that column. Clicking it again will sort the results in descending order. Whenever a column header is clicked for sorting, that option will also be reflected in the filter section, as the Sort By drop-down also displays the selection.	OH-42513
ATS	The ability to sort by clicking on the column header label is now available for most columns on the Fee Agencies page. The columns that are sortable by clicking on the column header display small up/down arrows next to the column header label. Clicking on the column header once will sort the results in ascending order for that column. Clicking it again will sort the results in descending order. Whenever a column header is clicked for sorting, that option will also be reflected in the filter section, as the Sort By drop-down also displays the selection.	OH-42521
ATS	We added a Business Unit filter to the filter section on the Jobs page. The filter was added as a type-ahead field and has been placed beneath the already existing Department filter.	OH-42538
ATS	One of the items missing from the JOBS page that exists on the Track My Jobs/Track All Jobs/Manage Jobs page(s) is the Days Old info/column. With this ticket, we added this column as an available column to the Jobs page so that we are one step closer to removing the Track My Jobs/Track All Jobs/Manage Jobs pages.	OH-42542
ATS	One of the items missing from the Jobs page that exists on the Track My Jobs/Track All Jobs/Manage Jobs page(s) is the Date Created info/column. With this ticket, we added this column as an available column to the Jobs page so that we are one step closer to being able to remove the Track My Jobs/Track All Jobs/Manage Jobs pages.	OH-42550
ATS	One of the items missing from the Jobs page, that exists on the Track My Jobs/Track All Jobs/Manage Jobs page(s), is the Date Closed info/column. With this ticket, we added this column as an available column to the Jobs page so that we are one step closer to being able to remove the Track My Jobs/Track All Jobs/Manage Jobs pages.	OH-42554
ATS	One of the items missing from the Jobs page, that exists on the Track My Jobs/Track All Jobs/Manage Jobs page(s), is the Last Modified info/column. With this ticket, we added this column as an available column to the Jobs page so that we are one step closer to being able to remove the Track My Jobs/Track All Jobs/Manage Jobs pages.	OH-42558
ATS	We added a new column called Last Hire Date to the Jobs page. This information does not currently exist in the ATS, but will be useful for clients who post jobs for which they will hire more than 1 candidate. The column will display the date that the most recent candidate was hired for that position, which will be especially helpful for job postings that have multiple available positions.	OH-42562

ATS	We added a Reassign Company Location bulk-action to the Take Action drop-down on the Jobs page. This new action allows users to quickly re-assign the company location of a job posting in bulk. This new action also allows users to deactivate a company location, but first, the user must move all of the active jobs tied to that company location to another location.	OH-42566
ATS	We added a Reassign Department bulk-action to the Take Action drop-down on the Jobs page. This new action allows users to quickly re-assign the department of a job posting in bulk. This new action also allows users to deactivate a department, but first, they must move all of the active jobs tied to that department to another department.	OH-42570
ATS	We added a Reassign Business Unit bulk-action to the Take Action drop-down on the Jobs page. This new action allows users to quickly re-assign the business unit of a job posting in bulk. This new action also allows users to deactivate a business unit, but first, they must move all the active jobs tied to that business unit to another business unit.	OH-42574
ATS	We are added a Reassign Job Category bulk-action to the Jobs page. This will help users to quickly re-assign the job category of a job posting in bulk. This new action also allows users to deactivate a job category, but first, they must move all the active jobs tied to that job category to another job category.	OH-42578
ATS	We removed the Posted Jobs option in the left navigation for Recruiting Managers and Recruiters under Analyze -> Recruiting Activities -> Posted Jobs. This page only displayed jobs that were posted by our legacy job posting method, which hasn't been available for some time now.	OH-42605
ATS	<p>One piece of functionality that exists on the Track My Jobs and the Track All Jobs pages that is not yet part of the Jobs page, is that the hiring stage name listed in the Farthest Stage column is a hyperlink, that when clicked, will route the user to an old resumes page, listing the resumes tied to that job that are currently in that particular hiring stage.</p> <p>With this ticket, we made the hiring stage name listed in the Farthest Stage column on the Jobs page a hyperlink as well. When the hiring stage name is clicked, the user will now be routed to the newer Resumes page with the appropriate filters pre-applied, so that the user will see the same results set that they have pre-defined.</p>	OH-42617
ATS	We removed the Job Board Postings section from the Jobs Dashboard page for Recruiting Manager's and Recruiters. This section hasn't displayed any information since we sunset our legacy job posting method quite some time ago.	OH-42621

ATS With this ticket we added the following message to the top of the Manage Jobs, Track My Jobs and Track All Jobs pages: OH-42625

"As part of an upcoming release, this page will be permanently removed. We encourage you to use the improved Jobs/Advanced Search page going forward as it provides you with most, if not all, functionality you may be using here. Please contact the SilkRoad Support team if you have any questions or concerns."

Resolved issues

Module	Release Note	Key	Salesforce Number
ATS	CSS code has changed to improve reports performance. This new CSS is more efficient when outputting the report results.	OH-41694	
ATS	Fixed an issue around the reporting for the I choose not to self-identify option to the EEO gender question.	OH-41857	00790297
ATS	Fixed an issue on the Jobs page where in some cases several of the job categories were listed multiple times when performing a category search.	OH-42493	

More info

- Click [here](#) for information about early adopter process, supported languages and browsers, and more.

Technical support

For technical assistance for any of our solutions, contact our support staff at:

- **International Toll Free:** Access numbers via SilkRoad Engagement Center
- **SilkRoad Engagement Center:** <https://engagementcenter.silkroad.com>
No access? Email support@silkroad.com for access.
- **Email:** support@silkroad.com